

**DEPARTMENTAL EXAMINATION COMMITTEE**  
**DATE SHEET**  
**NOTIFICATION**  
**THE 18<sup>th</sup> March 2015**

No. 08/07/2015-2PCS/441710/1 The next Departmental Examination of Officers/Departments indicated below will be held on the dates and hours specified below in the Mahatma Gandhi State Institute of Public Administration, Punjab (MAGSIAP), Sector 26, Chandigarh. For details of the various examinations, the intending examinees are referred to the relevant departmental rules.

Dates and Hours	Civil Judges	Officers of the Forest Deptt. (I.F.S. Officers)	Agricultural/ Soil Conservation Services	Deptt. of Animal Husbandry	Officers of the Deptt. of Fisheries	Officers of the the Department of Jails	Officers of the Department of Dairy Development	Officers of the Department of Co-operation	Block Development and Panchayats Officers and L.C.S	Officers of the Department Employment	Officers / Officials of Excise and Taxation Deptt.
04-05-15 (Monday)	9:00 a.m. to 12:00 noon	Revenue Law, 1st Paper	Forest Law	Paper-I Animal Husb. & Vet. Science (Without Books)	Officers of the Deptt. of Fisheries	Subject I (Punjab Jails Manual without appendices)	Officers of the Department of Dairy Development	Officers of the Department of Co-operation	Block Development and Panchayats Officers and L.C.S	Paper I	Subject-I (Law of Crime)
05-05-15 (Tuesday)	9:00 a.m. to 12:00 noon	Revenue Law 2 <sup>nd</sup> Paper	Land Revenue	Accounts Paper-II Legislative Acts and Rules (With Books)	Deptt. Rules (Without Books)	Subject II (Punjab Jails Manual with appendices and other matters)	Paper-I Inst., Legal & Statu. Framework (With Books)			Paper-II	Subject-II (Excise Law)
06-05-15 (Wednesday)	9:00 a.m. to 12:00 noon	Civil Law	Procedure and Accounts	Accounts (With Books)	Deptt. Rules (Without Books)	Subject III (Criminal Law with books)	Paper-I Inst., Legal & Statu. Framework (With Books)				Subject-III (Law relating to Allied Taxes)
07-05-15 (Thursday)	9:00 a.m. to 12:00 noon	Accounts	Hindi (Including oral test)	Subject IV (Financial Rules with books)	Subject V Hindi (Including oral test)	Subject IV (Criminal Law with books)	Accounts (With Books)	Group I Paper A			Subject-IV (Civil Law)
08-05-15 (Friday)	9:00 a.m. to 12:00 noon	Criminal Law	Punjabi (Including oral test)	Subject V Hindi (Including oral test)	Subject VI Punjabi (Including oral test)	Subject III (Criminal Law with books)	Accounts (With Books)	Group II Paper B	Group II (Budget and Accounts)		Subject-V (Punjab VAT Act Law)
09-05-15 (Saturday)	9:00 a.m. to 12:00 noon	Hindi (Includ. oral test)									Subject VI (Book Keeping and Gen Commercial Knowledge)
	2:00 pm to 5:00 pm										Subject VII (Computer and Management Inf System)

*Handwritten:* 13/3/2015  
 9:45 m a i s s

Endst. No. 8/07 /2015-2PCS/4470/2-10 Dated, Chandigarh, the:- 18-3-2015

A copy along with instructions for the examinees is forwarded to: -

- 1) The Accountant General (Accounts and Entitlements), Punjab, Chandigarh;
- 2) The Accountant General (Audit), Punjab, Chandigarh; for information.
- 3) All the Financial Commissioners; and
- 4) All Principal/Administrative Secretaries to the Government of Punjab for the information of the intending candidates working under them.
- 5) All concerned Heads of Departments, Commissioners of Ferozepur, Faridkot, Jalandhar, Patiala and Roopnagar Divisions, all Deputy Commissioners and the District and the Sessions Judges in the State of Punjab.
- 6) The Registrar, Punjab and Haryana High Court, Chandigarh (with 5 spare copies) for the information of the intending candidates.
- 7) The Director, Mahatma Gandhi State Institute of Public Administration, Sector 26, Chandigarh.
- 8) Director, Information and Public Relations, Punjab, Chandigarh. He is requested to give wide publicity in the media by issuing an appropriate press note etc.
- 9) Director, Chandigarh Judicial Academy, Sector-43, Chandigarh.

  
Gurpreet Kaur Sapra

Special Secretary to the Government of Punjab  
Department of Personnel and Secretary  
Departmental Examination Committee

## INSTRUCTIONS FOR THE EXAMINEES

The next Departmental Examination of the officers of following departments are to be held from **04-05-2015 TO 09-05-2015 :-**

- i) P.C.S (Judicial), (Civil Judges, Junior Division)
  - ii) Forest (Indian Forest Officers (I.F.S))
  - iii) Agriculture/Horticulture/Soil Conservation
  - iv) Animal Husbandry (Veterinary Doctors), Fisheries and Dairy Development
  - v) Jail Department
  - vi) Co-operation
  - vii) Rural Development and Panchayats (B.D.P.O's)
  - viii) Employment Generation & Training
  - ix) Excise and Taxation (E.T.O's & Inspectors).
2. Those officers who intend to appear in the said examination should send their applications to the Special Secretary to Government Punjab, Department of Personnel and Secretary, Departmental Examination Committee (PCS Branch), Punjab Civil Secretariat, Chandigarh, through their Departments in the *pro forma* given in Annexure I and II separately by **15<sup>th</sup> April, 2015**. **No direct application will be entertained under any circumstances.** Incomplete applications will be rejected and no Roll No. will be issued for which the onus will fall upon the applicant concerned.
3. The candidate who does not get his/her Roll No. by **30<sup>th</sup> April, 2015 for examinations to be held May 2015** should contact the PCS Branch via E-Mail ([pcsbranch@gmail.com](mailto:pcsbranch@gmail.com)) or telephone **(0172-2740611 (PBX -4648))**.
4. No candidate will be allowed entry in the Examination Hall after the commencement of the Examination.
5. **No candidate shall bring mobile phone or any other electronic gadget inside the Examination Hall. No facility shall be provided for safe keeping of the mobile phones/electronic gadgets by the authorities.**
6. **Each candidate shall have to bring his/her own books (only bare acts) . Authorities shall not provide any book to any candidate.**
7. No candidate shall bring into the Hall any unauthorised papers, books or note books. In case of question papers to be answered with the aid of any Manuals, codes, Acts or Rules etc., the Manuals, Codes, Acts or Rules to be brought in the Examination Hall should not be annotated editions. Candidates found in possession of such material will be disqualified for the examination and such books will be confiscated.

8. The candidates should use only blue or blue-black ink.
9. The candidates are not permitted to smoke in the Examination Hall. Mobiles, Calculators and any other thing which is a source of help in examination will not be permitted.
8. After the papers have been distributed, the candidates are not allowed to talk to one another in any subject whatever. Any question which a candidate may have to ask must be addressed to the Officer superintendent of the Examination.
10. There must be complete silence in the Hall. A candidate must not call out for paper or drinking water. He will be attended to if he raises his hand.
11. The candidates are required to write on the answer books provided for the purpose and to give up the answer books the instant time is called.
12. Except in very special circumstances, a candidate shall not leave the Hall during the Examination.
13. The candidates shall retain the seats assigned to them on their first appearance right through the Examination.
14. The candidates should consult the time-table hung outside the entrance door. No excuse whatever will be accepted for late arrival.
15. The candidates should not answer more than the specified number of questions. The examiners will mark the questions up to the specified number in the order in which the examinee has answered them and will award no marks to questions awarded in excess of the specified number.
16. The candidates are on no accounts to put their names or initials in the answer books, or write any symbol like Om, Ek Onkar, Alla-hu-Akbar etc. indicative of the religion of candidate or the likely examiner. No other distinction marks designed to show the religion or community of the candidate should be displayed.
17. A candidate using unfair means suspected of cheating or disregarding these instructions will not be allowed to complete his paper. He will also be liable to disqualification and disciplinary action.

  
Gurpreet Kaur Sapra

Special Secretary to the Government of Punjab  
Department of Personnel and Secretary  
Departmental Examination Committee

**APPENDIX I**

Name of the Examinee with complete address on which Roll No. be sent to him.	Year of allotment/date of joining the present service.	Subjects/Groups in which the candidate will appear.	No. of chances already availed of.
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Affix Passport size photograph here

Signature

Name in Bock Letters

\_\_\_\_\_

Designation\_\_\_\_\_

Place of Posting\_\_\_\_\_

\_\_\_\_\_

ANNEXURE II

DEPARTMENTAL EXAMINATION COMMITTEE, PUNJAB

DEPARTMENTAL EXAMINATION OF ( \_\_\_\_\_ )  
TO BE HELD AT CHANDIGARH FROM 04-05-2015 TO  
09-05-2015

ADMISSION CARD

To be filled up by office

Roll No. \_\_\_\_\_

Centre of Examination

Mahatma Gandhi State Institute of Public  
Administration, Punjab, Sector 26,  
Chandigarh.

To be filled in by the candidate

Shri/Smt. \_\_\_\_\_ Designation \_\_\_\_\_

Office/Deptt. \_\_\_\_\_ may be allowed to

appear in the Departmental Examination to be held from 04-05-2015  
TO 09-05-2015 in the papers / groups / subjects indicated below:-

GROUP

PAPER

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

- \_\_\_\_\_
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- \_\_\_\_\_

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photograph here

( \_\_\_\_\_ )

Signature of the candidate

Important Note.

1. No candidate shall bring mobile phone or any other electronic gadget inside the Examination Hall. No facility shall be provided for safe keeping of the mobile phones/electronic gadgets by the authorities.
2. Each candidate shall have to bring his/her own books (on bare acts) . Authorities shall not provide any book to a candidate.