

GOVT. of PUNJAB

## Excise and Taxation Department

### PUBLIC NOTICE

Dated: 25<sup>th</sup> March 2013

**Attention: All VAT Dealers, Advocates, Chartered Accountants and Cost Accountants**

**Subject: Launching of e-Payment facility**

1. The Department of Excise and Taxation has over the last couple of months received observations regarding inconvenience caused to dealers in submitting payments. In the existing process the dealer has the following inconveniences:
  - 1.1. The dealer visits Department's office to collect Challan.
  - 1.2. Then he fills the challan manually and visits the Bank to deposit the amount.
  - 1.3. After successfully submitting the Payment, Dealer visits office of AETC to submit the copy of Challan.
  - 1.4. Submission of Challan in the Department is dependent on availability of staff and can be done only during specific working hours.
  - 1.5. Challan is manually handled and reviewed manually by the department.
  - 1.6. Dealer has to retain photocopies of the Challan Copy submitted to the department.
  - 1.7. Dealer Ledger is updated only after Physical Challan is submitted and verified by the department.
2. To eliminate these inconveniences and to make the payment procedure user friendly, the Department is launching an integrated e-payment facility.
3. This e-Payment facility would bring in following benefits for the dealers
  - 3.1. Anytime, anywhere payment facility to the Dealer.
  - 3.2. No need to visit departmental office or Bank for payment.
  - 3.3. No need of waiting or standing in Queues.
  - 3.4. No scope of manual error at Department's end.
  - 3.5. Automatic update of Dealer Ledger.
  - 3.6. Provision to view past payment details on Portal.
  - 3.7. Provision to view pending payment details on Portal.
  - 3.8. Option to make payment from multiple Banks.
  - 3.9. Automatic three way reconciliation between the Department, Bank and Treasury, hence eliminating the chances of any inconvenience due to non-reconciliation.

4. The Department has already tied up with Punjab National Bank, ICICI Bank, HDFC Bank and Kotak Mahindra Bank for providing this facility. Dealer can start using the facility with PNB and Kotak Mahindra bank from now onwards. More Banks such as SBI, SBoP, Union Bank of India, Vijaya Bank and Axis Bank would be included in second phase. The existing facility of e-Payment through State Bank of India would continue to be available to the dealers, till it gets upgraded to the integrated e-Payment mode.
5. Dealers are requested to use and test this e-Payment facility.
6. Department intends to make e-Payment mandatory for ALL VAT payments more than Rs. 25,000 with effect from 10<sup>th</sup> April 2013. Concerns, suggestions or objections, if any, may be conveyed through email to [feedback.pex@gmail.com](mailto:feedback.pex@gmail.com) latest by 31<sup>st</sup> March 2013.
7. The step wise procedure is provided at the end of this notice.
8. Training sessions on the procedure and facility were scheduled by the Department at six major cities of the State between 22<sup>nd</sup> January and 28<sup>th</sup> January 2013. Additionally, a detailed step-by-step training video has been uploaded, since 29<sup>th</sup> January 2013, which can be accessed at <http://www.youtube.com/watch?v=tgBKwk0wDHg&>.
9. Suggestions, views and objections are invited from all concerned stakeholders on the proposed procedure. The suggestions, views and objections may be e-mailed to [feedback.pex@gmail.com](mailto:feedback.pex@gmail.com) latest by 31<sup>st</sup> March 2013.
10. Thank you.

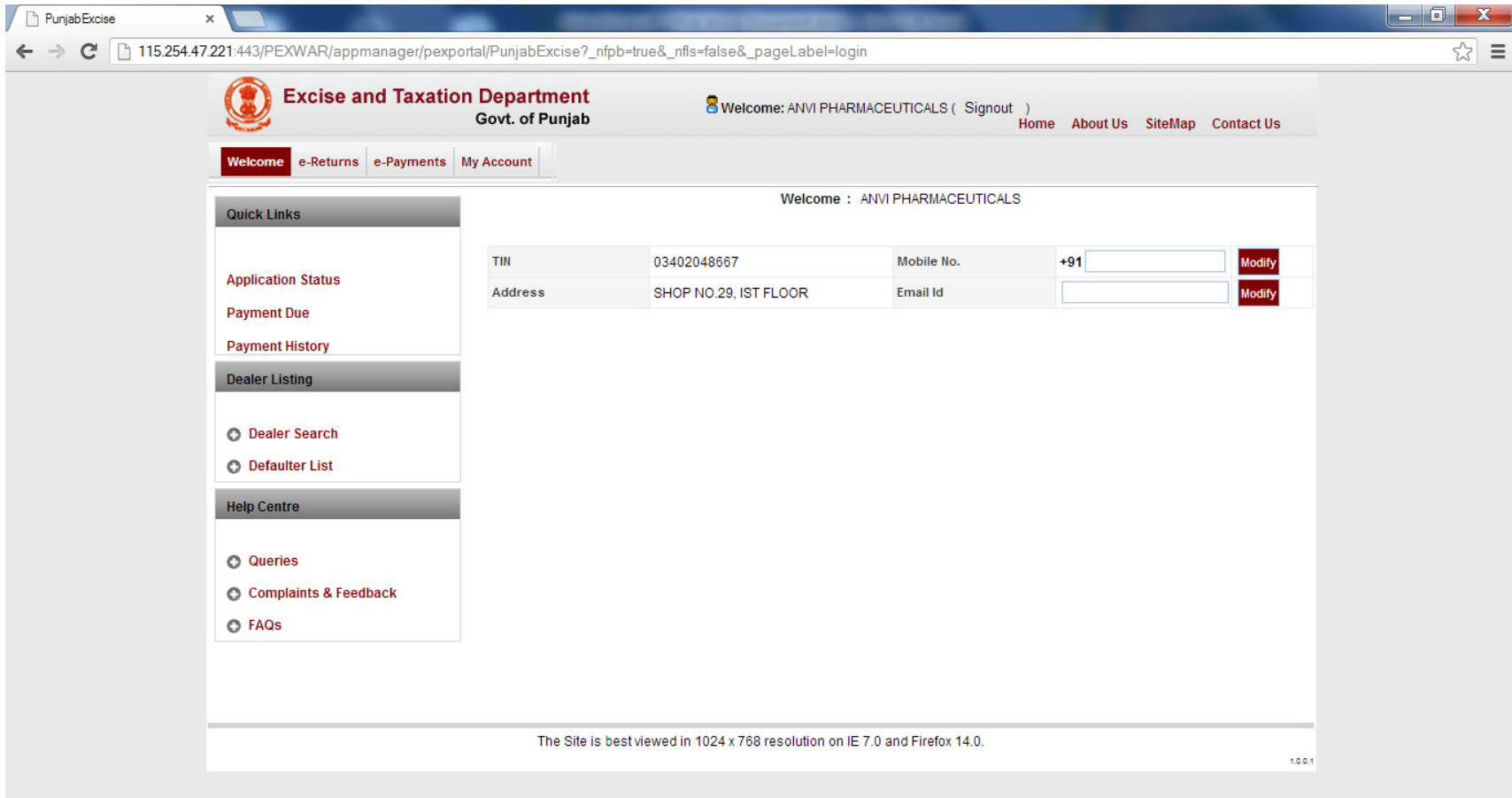
**Anurag Verma**  
**Excise and Taxation Commissioner**  
**Govt. of Punjab**

**Step wise process for e-Payment:**

Step 1: Dealers could access the department’s e-Payment facility at <http://115.254.47.221:443/PEXWAR/appmanager/pexportal/PunjabExcise>.

Dealers should login using their username and password (the username and password used to e-file VAT 15 of Quarter 3 of this Financial Year).

Step 2: After dealer Enters username and password, following screen will appear



Step 3: Select e-Payment

Step 4: Select Type of Tax (VAT/CST), Period, Month/Quarter and enter 'by whom tendered'

The screenshot shows a web browser window with the URL `115.254.47.221:443/PEXWAR/appmanager/pexportal/PunjabExcise?_nfpb=true&_pageLabel=PunjabExcise_portal_page_38#wlp_PunjabExcise_portal_page_38`. The page header includes the Punjab Excise and Taxation Department logo and the text "Excise and Taxation Department Govt. of Punjab". A user is logged in as "ANVI PHARMACEUTICALS" with a "Signout" link. Navigation links for "Home", "About Us", "SiteMap", and "Contact Us" are present. A menu bar contains "Welcome", "e>Returns", "e-Payments" (highlighted), and "My Account". The main content area is titled "Other Payment" and contains a form with the following fields:


Type Of Tax:*	--Please Select--	Period:*	--Please Select--
Month:*	--Please Select--	Quarter:*	--Please Select--
By whom Tendered :*	<input type="text"/>		

A red "Submit" button is located below the form fields. At the bottom of the page, a footer message reads: "The Site is best viewed in 1024 x 768 resolution on IE 7.0 and Firefox 14.0." and a small version number "1.0.0.1" is visible in the bottom right corner.

## Step 5: Select Purpose

Punjab Excise

115.254.47.221:443/PEXWAR/appmanager/pexportal/PunjabExcise?\_nfpb=true&\_pageLabel=PunjabExcise\_portal\_page\_38#wlp\_PunjabExcise\_portal\_page\_38

 **Excise and Taxation Department**  
Govt. of Punjab

Welcome: ANVI PHARMACEUTICALS ( Signout )

[Home](#) [About Us](#) [SiteMap](#) [Contact Us](#)

Welcome [e>Returns](#) **[e-Payments](#)** [My Account](#)

### Other Payment

Type Of Tax:*	VAT	Period:*	2012-13
Month:*	Jan	Quarter:*	--Please Select--
By whom Tendered :*	TEST		

S. No.	Paid as
1.	<input type="checkbox"/> Voluntary Tax TOT
2.	<input type="checkbox"/> Voluntary Tax VAT
3.	<input type="checkbox"/> Advance Tax
4.	<input type="checkbox"/> Additional Tax Payable
5.	<input type="checkbox"/> Additional Demand Created
6.	<input type="checkbox"/> TDS
7.	<input type="checkbox"/> Cash Security
8.	<input type="checkbox"/> Registration Fees
9.	<input type="checkbox"/> Processing Fees
10.	<input type="checkbox"/> Earnest Money/Bid Money
11.	<input type="checkbox"/> Any Other
12.	<input type="checkbox"/> Entry Tax
13.	<input type="checkbox"/> Tax on Lotteries

The Site is best viewed in 1024 x 768 resolution on IE 7.0 and Firefox 14.0.

Step 6: Enter amount for the selected purpose

**Excise and Taxation Department**  
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Welcome: ANVI PHARMACEUTICALS ( Signout )  
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Welcome **e>Returns** **e-Payments** My Account

### Enter Amount

District:	<input type="text" value="Patiala"/>	TIN:	<input type="text" value="03402048667"/>
Name of Firm/Person/Individual/Applicant:	<input type="text" value="ANVI PHARMACEUTICAL"/>	Complete Address:	<input type="text" value="SHOP NO.29, 1ST FLOOR"/>
By whom Tendered:	<input type="text" value="TEST"/>	Period:	<input type="text" value="2012-13,Jan"/>
Type Of Tax:	<input type="text" value="VAT"/>		

Paid as	In Rupees
Voluntary Tax TOT	<input type="text" value="0"/>
Credited to PMF A/c No	<input type="text" value="0"/>
Credited to PMIDF A/c No	<input type="text" value="0"/>
Credited to State Treasury	<input type="text" value="0"/>
Total in Figures	<input type="text" value="0"/>
Total in words	<input type="text"/>

The Site is best viewed in 1024 x 768 resolution on IE 7.0 and Firefox 14.0.

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18:14  
20-Mar-13

## Step 7: Select Bank and Click Go

The screenshot shows the Punjab Excise e-Payment portal. The page title is "Excise and Taxation Department Govt. of Punjab". The user is logged in as "ANVI PHARMACEUTICALS". The "e-Payments" tab is selected. The "E-Payment" form contains the following data:

Field	Value	Field	Value
District	Patiala	TIN	03402048667
Firm/Applicant Name	ANVI PHARMACEUTICALS	Complete Address	SHOP NO.29, IST FLOOR
By Whom Tendered	TEST	Period	2012-13,Jan
Purpose	VoluntaryTaxTOT		
Total in Figures	10	Total in Words	Ten only

Below the form is a "Select Bank" button. Underneath, there is a section "For Payment Through Net Banking Select" with a dropdown menu showing "Punjab National Bank" selected. A "Go" button is located below the dropdown menu.

The footer of the page contains the text: "The Site is best viewed in 1024 x 768 resolution on IE 7.0 and Firefox 14.0." and the version number "1.0.0.1".

Step 8: Complete the flow at Bank's portal

Step 9: Once Challan is generated, Click on Go To department's portal to complete the transaction and return to department's Portal.

Step 10: Acknowledgement would be generated. Print it for future reference.

Step 11: Dealer ledger would be updated after reconciliation from the Treasury Department.